

CONSTITUTION OF THE INTERNATIONAL MINERAL PROCESSING COUNCIL (IMPC)

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PREAMBLE

The principal purpose of the International Mineral Processing Council (hereinafter referred to as IMPC) is to maintain oversight over the various formal activities of the international mineral processing community and to represent the views of the international community of mineral processors as it sees appropriate from time to time. Primarily it has the authority to award the right to a country to host an International Mineral Processing Congress which draws together the world's leading mineral processing exponents in order to promote, network, discuss and reveal the latest advances in the science. The International Mineral Processing Congresses have an impressively high attendance. Its proceedings are published and represent the current state of the art in mineral processing. The International Mineral Processing Congresses began in 1952 as an unincorporated joint venture. The International Mineral Processing Congresses usually take place every three years. However the IMPC may from time to time decide to run the Congress every two years.

ROLES

Chairman	is elected by the IMPC for two Congresses with a possible extension for a further one or two Congresses
Vice-Chairman	is President of the next IMPC
Vice-Chairman Designate	is President of the next but one IMPC
President	is elected by the Host Country organisation and is responsible for the carriage of the next Congress and the Proceedings
Council Member	is a person who is elected to be a member of the International Mineral Processing Council in terms of the composition of the IMPC
Member	is the representative of each country and is nominated by the country professional association, together with an Alternate. Each country may have only one Member and that Member, or the Alternate, are the single representative of each country. Members constitute the International Advisory Committee
Alternate	is nominated in the same way as a Member and represents the Member as required
Life Member	is all past Chairmen and Presidents who have all the rights of a Member
IMPC Delegate	is a registrant at a Congress

COMMITTEES

INTERNATIONAL MINERAL PROCESSING COUNCIL

Composition:

The Council shall consist of the current Chairman, Vice-Chairman and Vice-Chairman-Designate, the immediate Past Chairman, the Congress Presidents of the last six Congresses, Chairmen of Commissions established by Council and usually six four other Members who are elected by the Council.

A Country may request that an eligible past President be replaced by their current Member in special circumstances. Such a nominee should be a person of considerable international stature and shall require the approval of Council before he/she takes up this position. If Council does not support this replacement the position shall remain vacant.

The Council may for special reasons co-opt a person(s) as members of Council for a maximum period of one term (a term being defined as the period between two Congresses). The four elected members shall be decided upon by secret ballot conducted by the Council and shall be selected from persons nominated by any Council Member or Member of the International Advisory Committee, supported by two other persons from these bodies. Such nominations shall reach the Chairman of the IMPC at least one month before the beginning of the next International Mineral Processing Congress. In the event of a tie the successful candidate shall be determined by a draw from a hat.

The elected members are appointed for a period of two terms, a term being defined as the period between Congresses. The Council will endeavour to ensure for the purposes of continuity that three new members are elected at each Congress with the other three continuing for a further term.

Unless otherwise determined, Council Members are personally responsible for the costs of attending meetings of Council.

Chairman:

The Chairman is elected by a simple majority of votes of the Council. The position of Chairman is for two Congresses and the Chairman can be re-nominated for a further period of one or two Congresses. The Vice-Chairman acts as Chairman in the Chairman's absence.

Duties & Responsibilities:

The Council is responsible for all policy decisions of the Council, the selection of Host Countries for Congresses and all dealings with the Host Countries. The responsibility for such dealings may be delegated by Council to the Chairman of the Minerals Processing Commission.

In making its policy decisions, the Council will be advised by the International Advisory Committee. Council will decide how Congress delegates may be invited to advise both Council and the International Advisory Committees on a range of matters.

Having selected Host Countries, Council will receive and approve or amend as appropriate the Strategic Plan submitted by the Congress Organising Committee which will include the process of calling for and selecting papers for inclusion in the Proceedings. As mentioned above, Council may delegate such responsibilities to the Chairman of the Minerals Processing Commission.

Council will approve the Chairman's budget.

Council will review the recommendation of any Congress Organising Committee to award a Young Author Award.

Meeting Frequency:

Council will meet as required but, at a minimum, at each Congress and once between Congresses. Meetings may be held in person or by telephone.

Voting Rules:

Except when choosing a Host Country, voting on all matters in all Committees shall be by a simple majority of those attending, either in person or by telephone, and eligible to vote. The Chairman shall have a second or casting vote.

Voting for new members of Council shall be by secret ballot.

In the absence of the Chairman, the Vice-Chairman will manage proceedings and will hold the proxy vote of the Chairman, his own vote as Vice-Chairman and the Chairman's casting vote if required.

Both the Vice-Chairman Designate and the President are entitled to appoint a proxy to represent them in their absence.

The procedure for selecting Host Countries is detailed in a separate section of this document.

INTERNATIONAL ADVISORY COMMITTEE

Composition:

This Committee is chaired by the Chairman and includes all Members. Past Chairmen and Presidents are automatic Life Members of this Committee.

All countries judged to have a sufficient mineral processing interest and activity shall be entitled to nominate a Member and an Alternate. Nominations shall be made at any time by the appropriate national professional association and/or learned society for approval by this Committee.

Chairman:

The Chairman chairs this Committee. In his absence, the Vice-Chairman will assume the Chairman's role and, if both are absent, the Members will vote to elect a Chair for that meeting only.

Duties & Responsibilities:

This Committee advises Council on all scientific and Member matters and supports and advises Congress organisers particularly in publicising and eliciting abstracts for forthcoming IMPC. This Committee also assists Congress organisers with suggestions for topic areas for papers, referees etc. The Committee may retire Members (and their Alternates) who have been deemed to not have been active for a significant period of time.

Meeting Frequency:

This Committee will meet at least once at each Congress and discuss any matter except those specifically reserved as the responsibility of Council.

Voting Rules:

Voting will be by a simple majority of those present and eligible to vote with the Chairman having a casting vote.

IMPC COMMISSIONS

The Council may from time to time establish Commissions whose task will be to give attention to matters which in the view of the Council require a formal status. Such Commissions will be required to actively undertake tasks such as organize Workshops, etc, and to report formally to the International Advisory Committee at each Congress on their activities. The Chairs of such Commissions will be appointed by the Council on the basis of their particular expertise. Chairmen of Commissions will be ex officio members of the Council. The Council will regularly review the continuation of these Commissions.

IMPC MEDAL COMMITTEE

Composition:

The Chairman of this Committee will be appointed by the Council for a period usually of two consecutive Congresses. The Committee includes the President of the forthcoming Congress and the past three Presidents. Previous recipients of the Medal may be consulted by the Chairman for an opinion on the candidates nominated.

Duties & Responsibilities:

The IMPC Medal recognises a lifetime of distinguished achievement and outstanding contribution to the advancement of the art, science and industrial practice of mineral processing together with participation in and contribution to the IMPC.

This Committee will choose the Medal recipient and the Medal is presented at the following Congress together with a Citation.

The Committee reserves the right to not award the Medal.

The Medal will not be awarded posthumously

Voting Procedures:

Only Council Members or Members of the International Advisory Committee may nominate candidates for the Medal. Three other persons, who may or may not be Members but who are distinguished in the field of mineral processing and are not from the same national organisation as the candidate must support each candidate's nomination.

No Member may nominate more than one candidate. Nominations are to be forwarded to the Chairman of the Committee.

A nominating Member must obtain the approval of the candidate prior to their nomination and must include the following: a full CV of the candidate; the names and contact details of the other three supporters; a statement highlighting the lifetime achievement and global impact of the candidate.

Voting will be by a simple majority of those present and eligible to vote. The Chairman of the Committee will have a casting vote but only when there can be no apparent conflict of interest in his exercise of the casting vote.

Unsuccessful nominees shall have their nomination carried forward for two subsequent Congresses.

Meeting Frequency:

This Committee will meet at least once before each Congress or more if required to determine a Medal winner.

COUNCIL AWARD

Council may from time to time make an award known as the "Council Award" to persons who have over a sustained period made outstanding and noteworthy contributions to the field of Mineral Processing. Recipients of such an award may be nominated by any Member of Council. These should be sent to the Chairman at least one month before any formal meeting of Council and be accompanied by an appropriate citation and CV. A $\frac{2}{3}$ majority of Council is required to carry the proposal. Council members unable to attend a meeting may cast a postal vote. Current Council members are not eligible for nomination.

This award is not to be confused with the IMPC Medal which is awarded mainly on the basis of outstanding contributions to the advancement of the art, science or industrial practice of mineral processing and for which the nomination procedure is substantially different.

IMPC ORGANISING COMMITTEE

Composition:

The President chairs this Committee and is responsible to the Council for implementing an enabling structure to ensure effective planning and carriage of the Congress.

The structure of this Committee is not pre-determined but Council must be satisfied that its composition and operation are appropriate to carry out all the Duties and Responsibilities.

Full details of the Committee's structure and operation must be included in the Strategic Plan

Duties & Responsibilities:

This Committee is responsible for the safe and effective running of Congress and, in so doing, must submit a Strategic Plan well in advance of the Congress and receive the support of Council to implement that Plan as submitted and amended by Council.

Following the conclusion of the Congress, this Committee will present a full report to Council on the Congress that includes details of attendees, financial outcomes and all other relevant matters.

This Committee is required to fund the Chairman's budget, the IMPC Medal and the Young Author Award.

This Committee may decide to make a Young Author Award to a person less than 35 years of age at the date of the Congress for the most outstanding paper or poster presented at the Congress. The Award will be a certificate signed by the Chairman and President. This Committee may choose to not make a Young Author Award and no such Award will be made posthumously.

Meeting Frequency:

This Committee will meet as required according to its own schedule and timetable but Council always reserving the right to ensure that plans are progressing according to the Strategic Plan submitted.

Voting Procedures:

This Committee will regulate its own affairs in accordance with its internal rules and procedures.

IMPC FINANCIAL ARRANGEMENTS

The IMPC does not maintain any bank account and has no permanent source of income.

In order to support the role of Chairman and the administrative costs of the IMPC Secretariat, a levy of \$USD15.00 per Congress Delegate will be paid. This levy will also cover the costs of the IMPC Medal and Young Author Award.

Council will review the amount of this levy from time to time.

IMPC HOST SELECTION PRECEDURES

Recognising that many countries may wish to host the IMPC, Council has adopted the following procedures to facilitate the identification and choice of Host Countries.

Council undertakes to ensure fairness and transparency in all its dealings with prospective hosts.

Call for Proposals:

The Call for Proposals is made by Council and is to be publicised at least seven years in advance of each Congress.

Regions:

For selection purposes, the world is divided into the following Regions:

- (1) the Americas
- (2) Africa, the Middle East and India
- (3) Asia including China, Japan and Australasia
- (4) Europe and the former USSR

Each Region will in turn present Proposals to Council and is therefore guaranteed a Congress every twelve years provided always that suitable Proposals are received.

Where a country which has never previously hosted a Congress wishes to present a Proposal, this can be made independently of their Region.

If no suitable Proposal is received from a Region, Council may call for Proposals from the next Region in the rotation.

Application Process:

Proposals will only be accepted from recognised national professional organisations or learned societies in the relevant region which are properly and legally constituted.

All Proposals are to be received by the Chairman by the date he/she indicates in the Call for Proposals. Proposals may be made in person, by teleconference or any other medium.

Competing organisations in the same Region are encouraged to collaborate and co-operate in the preparation of Proposals. Proposals are made entirely at the cost of the applicants.

Proposers are strictly prohibited from offering any Council member gifts or other inducements.

Selection Criteria:

Council must be completely satisfied that Proposers are able to fully meet the following essential selection criteria;

- The ability to protect the health and safety of attendees
- The ability to finance and underwrite the cost of the Congress
- To have the organisational and management skills and resources in running a large, international congress.

Council will also require detailed information on the following criteria:

- Local transport infrastructure
- Availability of suitable Congress facilities and accommodation
- Likely cost of Delegate registration
- Likely support from industry and government
- Ability to arrange suitable partners program
- Suggested President
- Availability of local industry tours
- Cultural and religious considerations
- Any other matters which the applicant considers relevant
- Matters as added by Council from time to time

Council Deliberations:

Council will meet, either in person or telephonically, to review and discuss all Proposals. Proposers will be invited to make personal &/or video presentations and Council must be available to consider all Proposals equally.

Council must be fully satisfied that the Proposals have met and will continue to meet all three of the essential selection criteria. If there is any doubt, the Proposal may be rejected. Council may require tangible evidence to be produced to support rejection claims.

Council will consider all material and information presented to them in a fair and objective manner. Council members are strictly prohibited from receiving any form of gift or inducement from Proposer organisations.

Voting Procedures:

Council will meet and thoroughly discuss all Proposals. Council members will then rank their order of preference from the most preferred to the least preferred Proposal.

Members will submit their selections to the Chairman who will collate the results and advise of the top three Proposals.

Council members will then rank the final three Proposals in order of preference from the most preferred to the least preferred.

The Proposal receiving the most first preferences will be the successful Proposal to be the Host Country.

In the event of an equal number of first preferences, the Chairman will count the number of second preferences for the tied Proposals and the Proposal receiving the most second preferences will be the successful Proposal to be the Host Country.

In the event of the second preference counting resulting in a further tie, and the Chairman having no conflict of interest, the Chairman shall have the deciding vote and shall choose only between the tied Proposals. The Chairman's casting vote will be final.

If the Chairman has a conflict of interest, he shall withdraw and the Vice-Chairman shall have the casting vote.

Council shall keep a record of their deliberations and the Chairman must be able to advise unsuccessful Proposers of the reasons for their lack of success.

AMENDMENTS TO THE CONSTITUTION

Proposals for an amendment to the Constitution can be submitted by any member of the International Advisory Committee or the Council (with at least two supporting signatures from persons who are members of either of these Committees). Such submissions must be submitted to the Chairman at least one month prior to any formal meeting of Council. A $\frac{2}{3}$ majority of those present at the Council meeting is required to approve an amendment. Members unable to attend a meeting may cast a postal vote which must be received by the Chairman no later than one month prior to an International Mineral Processing Congress.